

Kilmer Middle School PTA General Meeting
September 21, 2020 at 9:30 am

Attendees: Amy Miller, Principal, PTA Board- Michelle Boback, Jean Lee, Jennifer Bishop, Poorani Jeyasekar, Parents and Teachers

Call to Order: Michelle Boback called the meeting to order at 9.30 and quorum was established

- First order of business- May 29, meeting minutes were approved by Joanna Baltes and seconded by Jo Neuber
- Fatima Latif, Sharon Huang, Andrew Shatokhin, Melissa Hauber, Poorani Jeyasekar, Joanna Baltes, Jean Lee, Anne Neuman approved the minutes

Principal Report

- Kilmer T-Shirts were distributed to rising seventh graders to welcome them to the Kilmer family
- Back to school (BTS) night will be on September 23
 - Parents can access BTS video via Schoology
 - Sep. 21st everyone will receive e-notification on how to login
 - Pre-recorded general messages will be available and BTS will focus on individual classes
 - BTS is moved by an hour so that parents can attend the Thomas Jefferson High School meeting
- Off to great start, Schoology platform is working well and is helping engage students and teachers independently and collaboratively
- Schoology has independent tasks for students to work on
- PAWS advisory can be used for students to connect with teachers when they need help

Reports of officers, board and standing committees

- a. September 21st Agenda was approved via the zoom chat box
- b. PTA Role
 - All positions and committees have been filled
 - PTA will be playing an important role in supporting the teachers and students during unprecedented year
- c. Treasurer's report
 - Proposed 2020-2021 budget was shared
 - Projecting an income \$22,000. Budget has been reduced to the 2/3rd from the past year due to uncertainty and virtual school
 - Reserve funds can be used to augment the 2020-21
 - \$2400 was transferred from the reserves for Kilmer t-shirts
 - \$2070 has been allocated for technology funds will be used to get projectors

- As the year goes on, if the projected budget is not met. Changes can be made and presented to the forum for approval
 - Budget will be shared every month
 - Budget was approved by Poorani Jeyasekar and seconded by Joanna Baltes. Andrew Shatokin, Sharon Huang, Jenn Bishop confirmed the budget
 - No opposition was received
- d. Audit report and approval
- Melissa Hauber headed the audit committee and shared the findings
 - Financial records were complete. Ended the year in \$40,000
 - One finding: No official record that treasures report was shared during each PTA meeting. Audit committee recommends that Treasurer's report be presented at each meeting and shared along with the meeting minutes to PTA meeting members to review
 - Fatima Latif approved it and was seconded by Alexis Cohen Gantsoudes. Andrew Shatokin, Sharon Huang, Jenn Bishop, and Jean Lee approved the budget
- e. Membership update
- As of September 23, 75 PTA members and \$4,000 donations received. In 2019, we had 194 PTA members.
 - Without in person BTS night, PTA was unable to raise more money
 - Michelle asked attendees to join the PTA for \$20 and encouraged to donate to the Friends of Kilmer
 - PTA member numbers will be watched closely for forecasting and adjusting the budget in 2020-21 fiscal year
- f. Educational Rebate programs
- Use [Amazon Smile](#) to link to Kilmer and Amazon will donate 0.5% of all eligible purchases to the school
 - [Box Top Rebate program](#) – No more clipping, Use app to donate to school using your grocery store receipt or instacart

Unfinished business

- Update on the funds allocated to Kilmer from last year
 - a. Projectors will be replaced during the year using the technology funds
 - b. PTA donated the T-shirts for seventh graders

New business

- Teacher wish list program
 - a. Teachers can add items to the wish-list as they are making their homes their classroom. A teacher and PTA committee member are spearheading this effort

- b. Items will be listed on Amazon and a stockpile will be available at school
- Directory format for this year
 - a. No hard copy available for directory
 - b. Digital directory copy will be available via AtoZ connect
 - c. It will be helpful for parents and students to connect during this virtual year
- Teacher appreciation “event” for Back to School
 - a. By partnering with Thoreau PTA, **Crosstown Hoops** will be redesigned for the virtual environment with few fitness challenges and prizes to keep students engaged
 - b. **Dining for Dollars**- Anne Neuman will be leading this effort to see if this is a possibility this year
 - c. Jo Neuber is heading the Teacher Appreciation committee. Planning to reuse the candy from the Kilmer Store. Top Idea Choices
 - i. Mugs with Candy and home care products for teachers
 - ii. Home delivery kits for teachers – Current budget may not allow us to do it
 - iii. Need to determine the numbers and **four teacher appreciation** events need to be planned – Back To School, Holidays, Spring, and Year-End
 - iv. Michelle is working with school to get numbers and feasibility
 - v. Please share ideas about your creative ideas and mugs send it to Kilmer PTA email
- Weekly Newsletter
 - a. Goes out every Monday morning with updates and helpful links
- Reflections Program
 - a. Virginia leading the Reflections program
 - b. Great opportunity to express yourself this year
 - c. [Reflections Program Details](#)
 - d. Submission Deadline is October 23, 2020
 - e. Coordinating with Kilmer administration and PTA to get it publicized

Parents questions

- What would you recommend for children who are having issues with 80 minutes class given they have ADHD?
 - Ms. Miller suggested a widget for students to fidget with during the session
 - Stand up during the learning via stand-up desk
 - Students will be engaging in different types of learning
 - Do jumping jacks, walk around, or lap around the house during the class

- Have water next to the students
- Walk to a different place during the 15 -minute breaks from the learning room
- Please reach out to school counselor if you have additional questions
- Do we have a standard Kilmer logo?
 - Ms. Miller can send the logo to Jo Neuber for cups
- 80- minute block for middle school- Can that be changed?
 - Majority of secondary schools are already on 80-minute block other than Kilmer
 - On September 22nd board meeting, conversation about bringing kids back to school is on-going
 - 80-minute schedule will not be changed
 - Strongly recommend students to walk away during breaks from the place of learning
 - There is pros-cons to both type of schedules, but Kilmer will stick to the 80-minute schedule
- Will spirit wear be sold this year?
 - Planning to reach out to teachers and spirit wear was sold by the student government body
 - If the student government body is not selling it, PTA can take on the spirit wear
 - All orders have to be online and the PTA board is figuring out how we can sell these online for students

Thank you all for your time and we are committed to make it a successful year despite the current circumstances. Meeting adjourned at 10. 18 am.

AuthentiSIGN
Michelle Boback 05/25/2021
5/25/2021 3:05:51 PM ADT